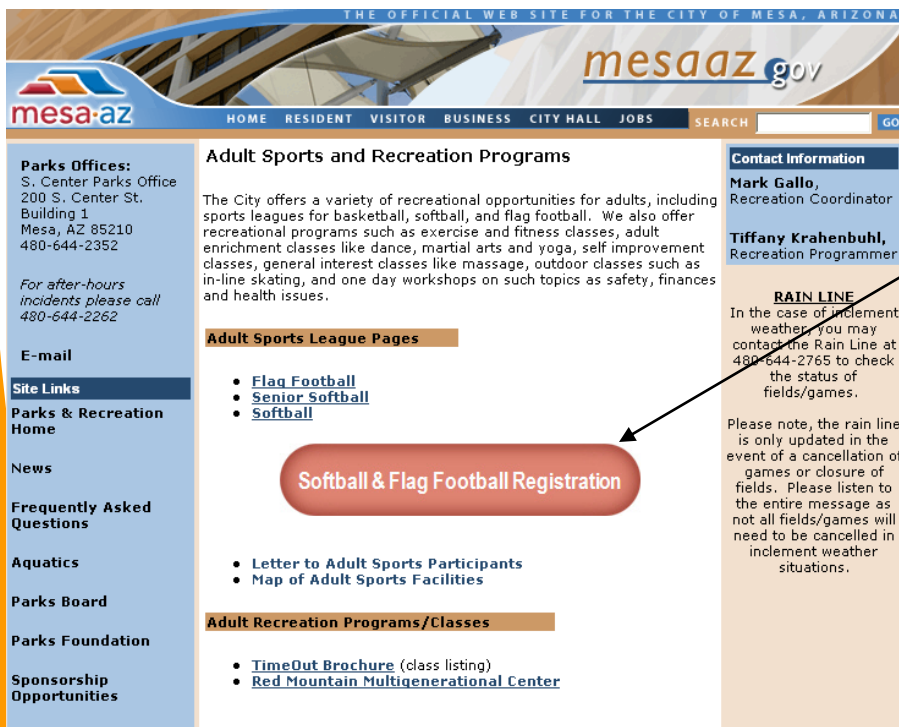# Online Registration Guide

If you have not already obtained a "Team ID" and password contact 480-644-2352.

Registration will be open, January 26, at 8:00am for both walk-in and online registration. At this time only credit/debit are accepted as forms of payment for online registration, all forms of payment are accepted for walk-in registration. Walk-in registration will take place at the downtown City of Mesa Parks, Recreation and Commercial Facilities (PRCF) office located at 200 S. Center Street Bldg 1. Only 1 registration staff will be available for walk-in registration, which could result in a very long wait. **Within 24 hours of online registration, a team roster must be submitted via fax, email or dropped off to the PRCF office.** Please attach the registration receipt to the roster. Failure to successfully submit a roster within the timeframe may result in a team being removed from a league. Roster forms are available for pick-up at the PRCF office or online at: www.mesaaz.gov/adultsports. If there are any questions about where a team should register, please contact the Adult Sports Staff prior to registration. A team's registration spot is not secured until Staff has reviewed the team's roster.
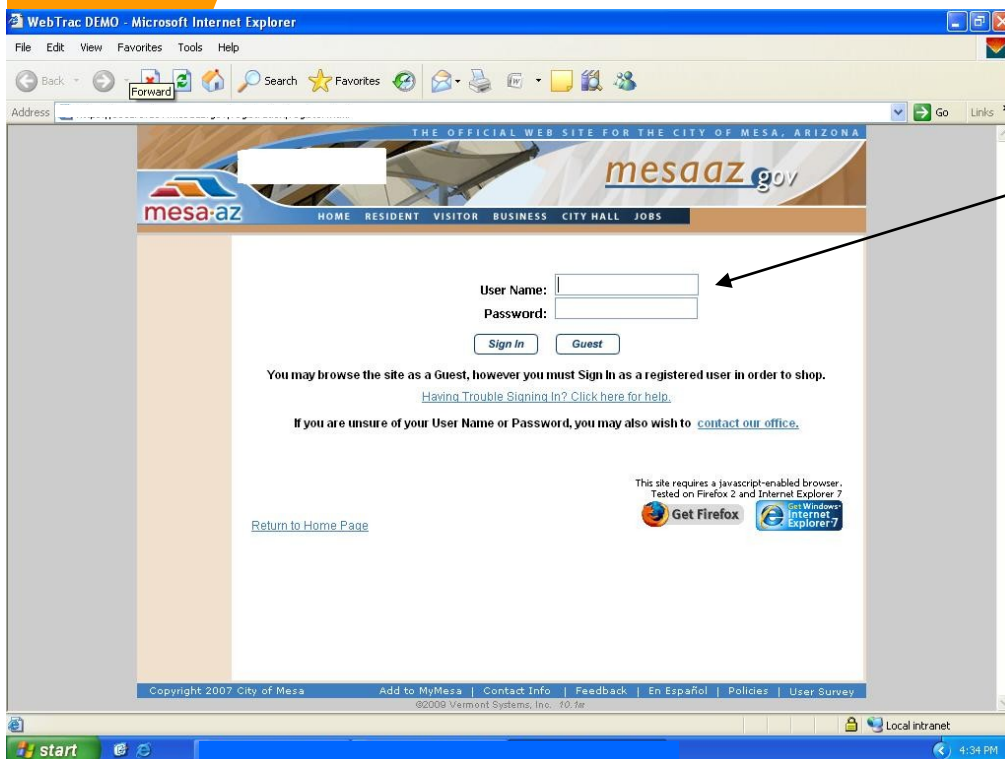

Step 1:
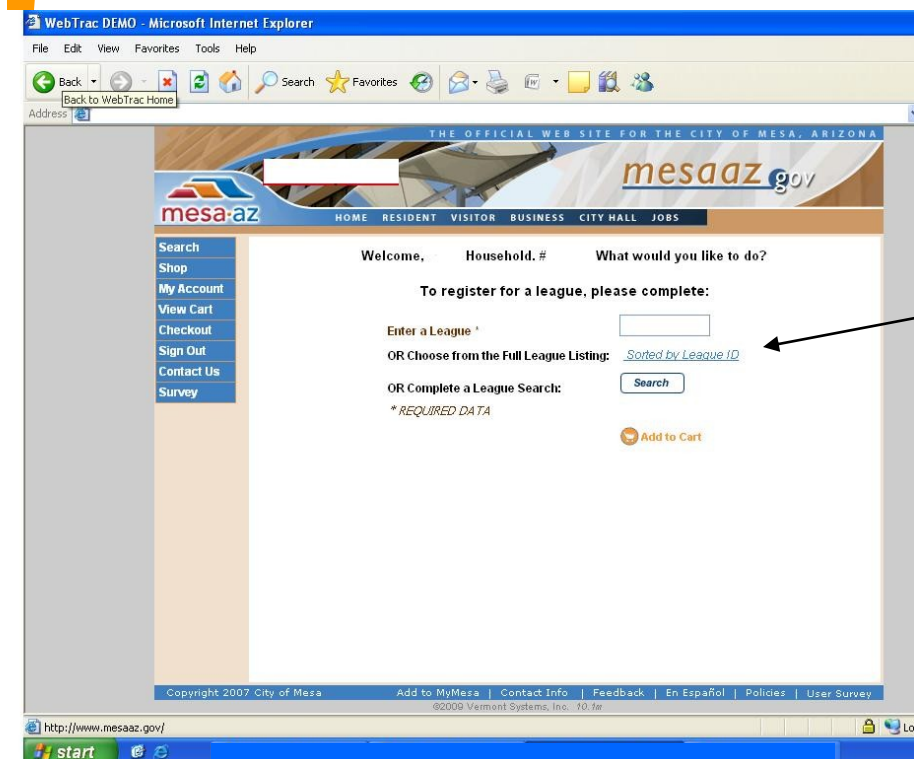**To begin online registration go to:**
www.mesaaz.gov/ adultsports

Click on the registration button

Step 2:
Your "Team ID" is your user name, enter "Team ID" and your password. Once the information has been entered click on "Sign In" and the screen below should appear. If you have forgotten your team ID, please call 480-644-2352.

Step 3:
Your name and household # will appear at the top of the screen.
To find a specific league and to see what leagues are available click on " Sorted by League ID." Do not click on the "Search" button.

Online Registration Guide

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Enter a League: [   ]   And/Or
Select a Type: [All Types ▾]   [Search]

League	Name	Type	Max Teams	Current Teams	Games	Game Length	Notes
09SP FB1	Competitive Flag FB Riverview Wed 09 Spring	Regular Season	10	0	7	40 min	💲❓
09SP FB2	Recreation Flag FB Riverview Wed 09 Spring	Regular Season	10	0	7	40 min	💲❓
09SP FB3	Competitive Flag FB Riverview Tues 09 Spring	Regular Season	10	0	7	40 min	💲❓
09SP FB4	Recreation Flag FB Riverview Tues 09 Spring	Regular Season	10	0	7	40 min	💲❓
COREC A1	CoRec A1 Riverview Fri 09 Spring Softball	Regular Season	8	0	14	55 min	💲❓
COREC A2	CoRec A2 Red Mtn Fri 09 Spring Softball	Regular Season	8	0	14	55 min	💲❓
COREC A3	CoRec A3 Red Mtn Sun 09 Spring Softball	Regular Season	8	0	14	55 min	💲❓
COREC B1	CoRec B1 Riverview Wed 09 Spring Softball	Regular Season	8	0	14	55 min	💲❓

Step 4:
This page will appear once "Sorted by League ID" is clicked. This page shows the league name, location, night, max number of teams allowed and current number of registered teams. Click on the desired league.

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header graphic MESA   HOME   RESIDENT   VISITOR   BUSINESS   CITY HALL   JOBS

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To register for a league, please complete:

Enter a League *   [09SP FB1]   *Competitive Flag FB Riverview Wed 09 Spring*
OR Choose from the Full League Listing: *Sorted by League ID*
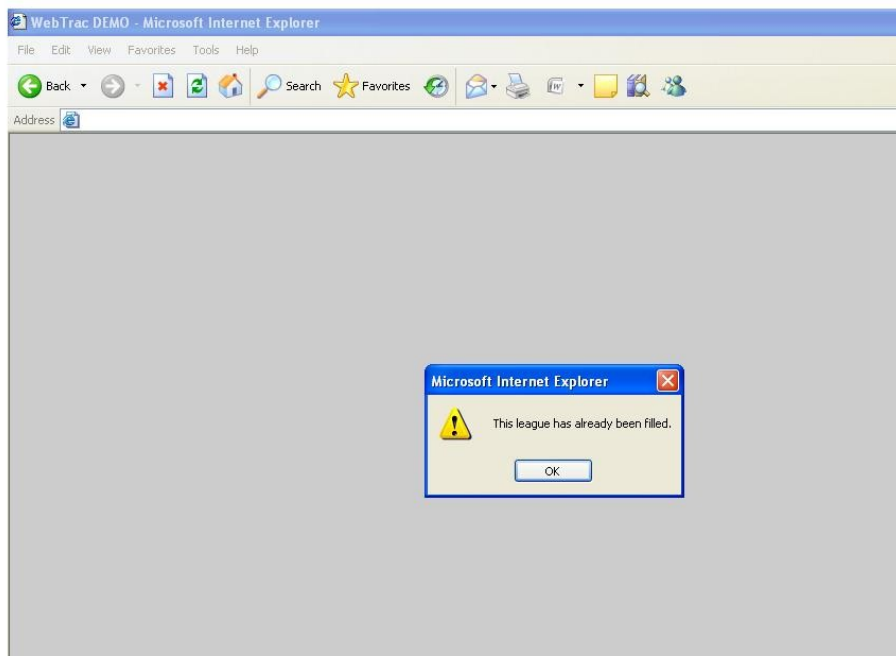OR Complete a League Search: [Search]
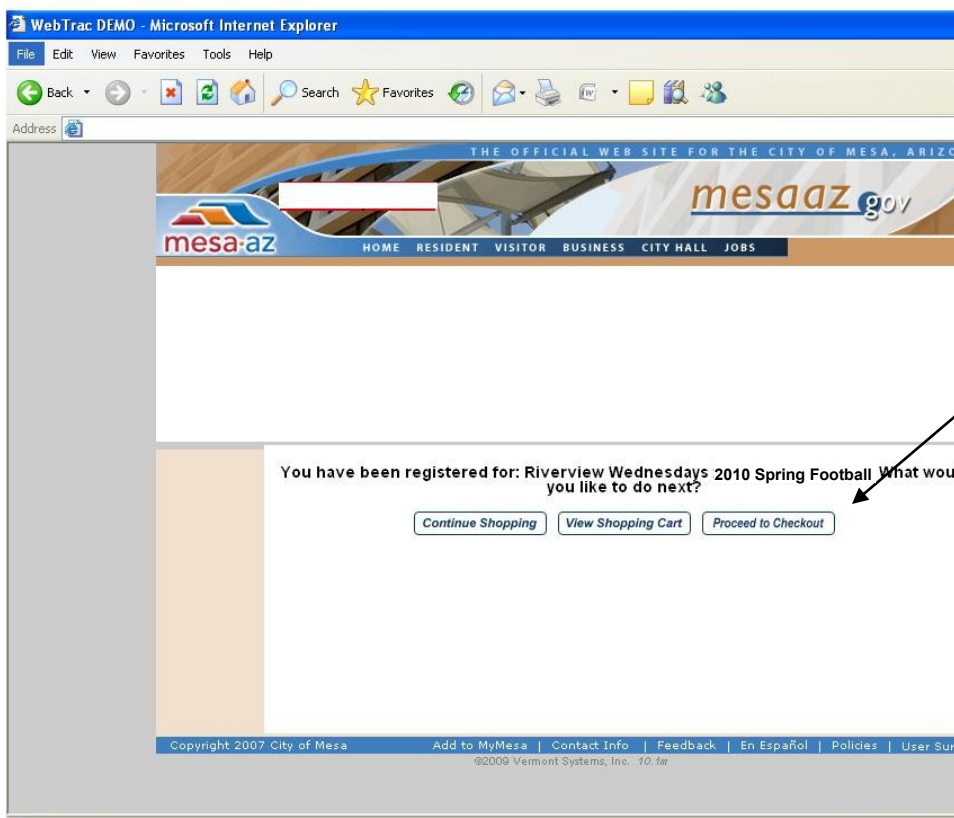* REQUIRED DATA

🛒 Add to Cart

Step 5:
The League ID should appear in the box as shown. Once the league is in the box, click on "Add to Cart," one of two screens will appear.
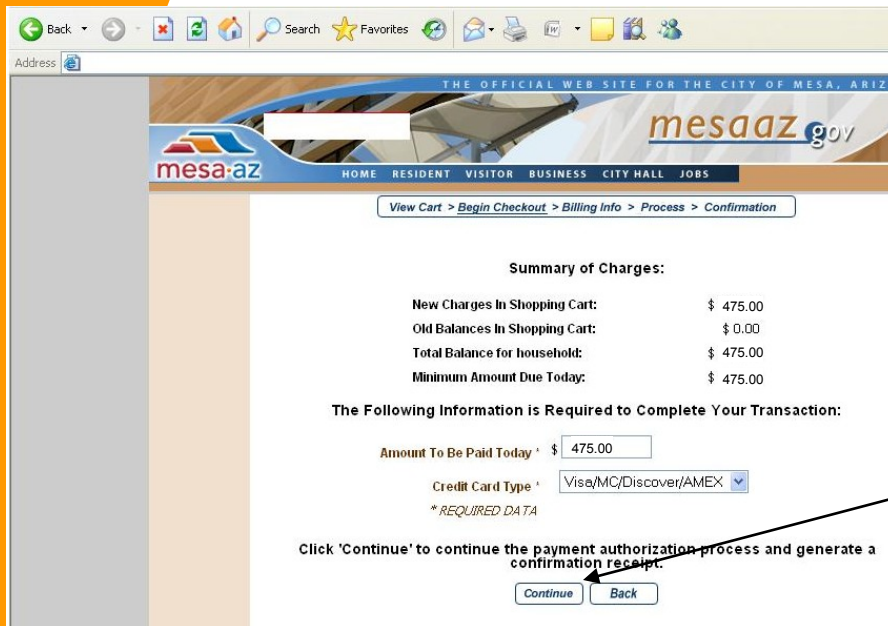
Online Registration Guide

Step 6A:
If this page appears then go back to Step 4 and select a different league

Step 6B:
If this page appears then the league is available and click "Proceed to Checkout."

Online Registration Guide

Step 7:
A summary of the team's charges should appear. Credit card or a debit card that can act as a credit card is the only acceptable form of payment. Click "Continue."
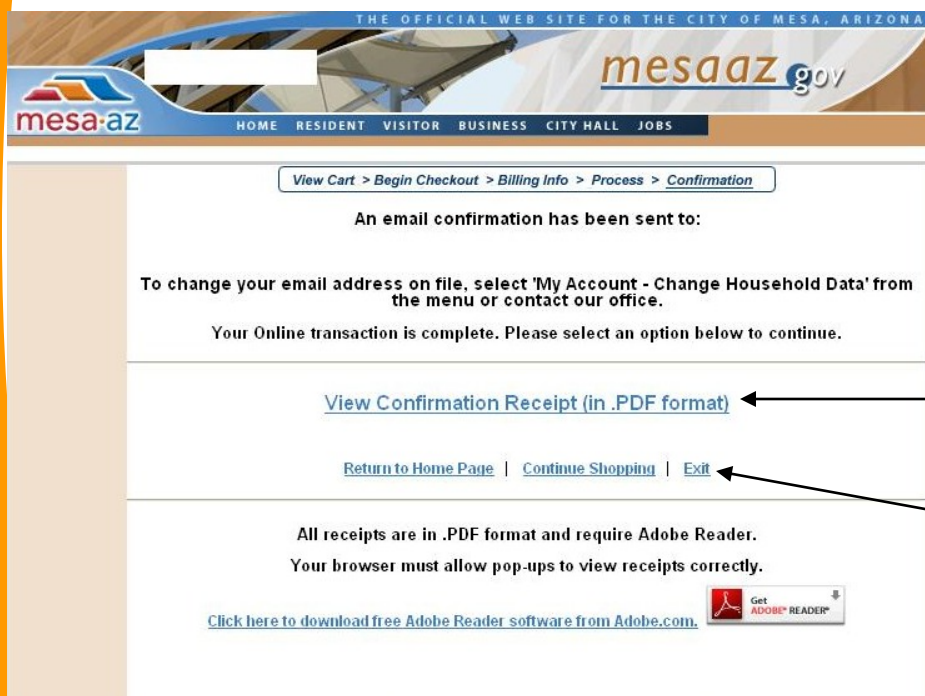

Step 8:
Please enter your credit card and billing information. Please double check all information to make sure it is accurate. Click continue to process the registration and generate a receipt.

Online Registration Guide
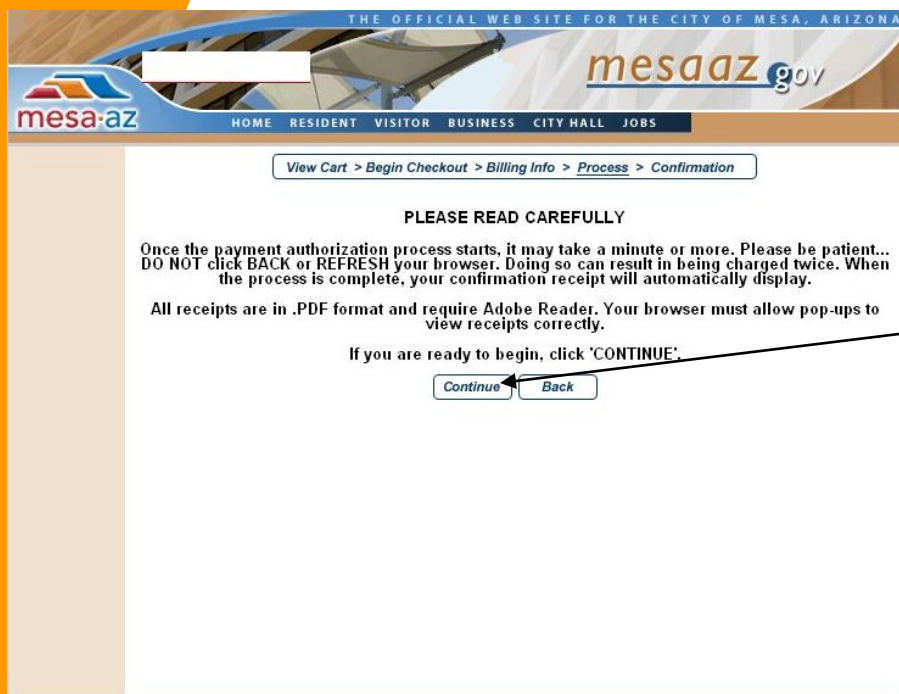
Step 9:
Read the information on this page and click "Continue."

Step 10:
An email confirmation will be sent to the email on file and a PDF version of the format can be viewed by clicking "View Confirmation Receipt." A copy of the receipt needs to be submitted with the roster within 24hours of registration. Please click "Exit," when finished.